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South Carolina  
Department of Labor, Licensing and Regulation

Board of Examiners for Licensure of  
Professional Counselors, Marriage and Family  
Therapists, and Psycho-Educational Specialists



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Minutes of the South Carolina Board of Examiners for the Licensure of  
Professional Counselors, Marriage and Family Therapists and Psycho-Educational Specialists

Regular Board Meeting and Hearings for Licensees  
October 4, 2016

Synergy Business Park, Kingstree Building, Room 105  
110 Centerview Drive, Columbia, South Carolina 29210

Board members present were:

Danny L. Garnett, LMFT, LPC, D.Min.-President  
Jennifer C. L. Jordan, Ph.D., LPC  
Jerome Tilghman, M.A., LPC  
Nikita M. Harrison, Ed.S., LMFT  
Ronald H. Reames, M.A., LPC  
Robert B. Carter, Ed.S., LMFT  
Edward M. Carney (Public Member)  
Michael Bailey (Public Member)

Board member absent: None

Also present were:

Marlo Koger, LLR Administrator  
Susan Harrington, LLR Board Administrative Assistant  
David Love, LLR Chief Investigator – OIE  
Erin Baldwin, LLR Disciplinary Counsel - ODC  
Phillip Flohr, LLR Investigator – OIE  
Mary League, LLR Advice Attorney

**BOARD MEETING CALL TO ORDER:**

President Garnett stated that Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for Licensure of Professional Counselors, Marriage and Family Therapists, and Psycho-Educational Specialists, Synergy Business Park, Kingstree Building, Room 105, at 110 Centerview Drive, Columbia, SC 29210 and provided to any requesting persons, organizations, or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. President Garnett called the meeting to order at 9:02 a.m. It was noted that a quorum was present. All votes referenced herein were unanimous unless otherwise indicated.

*NOTE: These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.*

**AGENDA and APPROVAL OF MINUTES**

**Motion:** A motion was made by Dr. Jordan to approve the October 4, 2016 agenda. Ms. Harrison seconded the motion. The motion carried. Dr. Carney motioned to approve the April 5, 2016 minutes. Mr. Carter seconded and all board members were in favor.

**PRESIDENT’S REMARKS**

President Garnett welcomed new board member Mr. Michael Bailey. President Garnett provided an overview of the AMFTRB Annual Meeting and the CLEAR Conference. He shared some of the topics discussed at these meetings.

**DISCIPLINARY MATTERS:**

IRC Report:

David Love, Chief Investigator with OIE, presented the Investigative Review Committee’s (IRC) reports concerning disciplinary matters.

**Motion:** A motion was made by Dr. Jordan to accept the IRC recommendations to: dismiss cases 2015-49, 2016-1, 2016-2, 2016-6, 2016-8, 2016-11, 2016-12, 2016-13, 2016-15, 2016-17, 2016-18, 2016-25, 2016-28, 2016-33 and 2016-42; send forward a formal complaint for case 2016-24; and issue a letter of caution for cases 2015-28, 2016-10 and 2016-16 . Mr. Carter seconded the motion. The motion carried.

David Love, Chief Investigator from Office of Investigations and Enforcement (OIE) gave the statistical report from the Office of Investigation and Enforcement cases. The Board accepted this as information presented.

Erin Baldwin, LLR Assistant Disciplinary Counsel gave the statistical report from the Office of Disciplinary Counsel’s (ODC) cases. The Board accepted this as information.

**ADMINISTRATIVE INFORMATION AND FINANCIAL REPORT:**

Board members reviewed the financial report and statistical report of the number of licensed LPCs/LMFTs/LPES.

**REPORTS OF STANDARDS COMMITTEES AND CONTINUING EDUCATION COMMITTEE:** President Garnett called for the ratification of the electronic reports of the Standards Committees and Continuing Education Committee beginning on March 23, 2016 through September 30, 2016. It was reported that the records are electronically maintained for the following categories:

Recommended for Licensure as a Professional Counselor Intern;  
Recommended for Extension of LPC Intern Licensure Status for 2 years;  
Recommended for Transfer from LPC-Intern to Professional Counselor;  
Recommended for Licensure as a Professional Counselor by Endorsement;  
Recommended for Licensure as Licensed Professional Counselor Supervisor;

Recommended for Licensure as a Marriage and Family Therapy Intern;  
Recommended for an Extension of LMFT Intern Licensure Status for 2 years;  
Recommended for Transfer from LMFT/Intern to LMFT;  
Recommended for Licensure as a Marriage and Family Therapist by Endorsement;  
Recommended for Licensure as Marriage and Family Supervisor (LMFT/S);

Recommended for Licensure as Licensed Psycho-Educational Specialist;  
Recommended for Licensure as a Licensed Psycho-Educational Specialist by Endorsement;

Recommended for Reinstatement of Licensure or Re-application (all license types);

Recommended for extension on license renewal (all types);

Approval of One-Time Continuing Education Providership;  
Approval of Permanent Continuing Education Providership.

**Motion:** A motion was made by Dr. Jordan to ratify the reports and seconded by Ms. Harrison. The motion passed.

**APPLICATION HEARINGS:**

Mr. Malkasian, LPC Intern, was not able to appear. Dr. Jordan motioned to defer the topic until Mr. Malkasian can appear before the board to answer questions. Mr. Carter seconded the motion and the motion carried.

Ms. Houser, LPC Intern applicant, elaborated on her responses. Dr. Jordan motioned to go into closed session. Mr. Tilghman seconded the motion and the motion was approved. Dr. Jordan motioned to go into executive session. Mr. Bailey seconded the motion and all were in favor. Dr. Jordan motioned to come out of executive session and out of closed session. Mr. Carney seconded. Dr. Jordan motioned that the board allow Ms. Houser to apply for licensure and take the licensure exam. Mr. Carter seconded the motion and all were in favor.

**HEARINGS:**

OIE #2014-43; 2014-54; 2015-3/MOA

Dr. Jordan motioned to go into closed session and Mr. Tilghman seconded the motion. Mr. Carney motioned to go into executive session for legal advice and Ms. Harrison seconded the motion. The motion carried. Ms. Harrison motioned to come out of executive session. Mr. Carter seconded the motion.

Dr. Jordan motioned that the board accept the MOA; impose a public reprimand; a fine of \$3,000 to be paid within 90 days; place respondent's LPC license on probation for two years; respondent must meet at least twice monthly with supervisor; and respondent's LPCS license is suspended for two years. Mr. Carter seconded the motion and all were in favor.

OIE #2013-14/MOA

Dr. Jordan motioned that the board go into executive session for legal advice. Mr. Carney seconded the motion. Ms. Harrison motioned to come out of executive session and Mr. Tilghman seconded. Dr. Carney motioned that the board accept the respondents MOA and that no violation occurred and they dismiss with prejudice. Mr. Tilghman seconded the motion and the motion carried.

OIE #2012-20/MOA

Dr. Jordan motioned that the board go into executive session for legal counsel. Mr. Carter seconded the motion and the motion carried. Dr. Carney motioned to come out of executive session. Mr. Tilghman seconded the motion. Mr. Carter motioned to not accept the MOA and issue a letter of caution. Mr. Tilghman seconded the motion. All were in favor.

**NEW BUSINESS**

Mr. Carter motioned to take items out of order of the agenda and to defer the presentation from OIE and ODC until the next board meeting. Mr. Tilghman seconded the motion and all were in favor.

Mr. Carter motioned and Mr. Tilghman seconded that the board meet on a quarterly basis. The motion carried.

**SC ASSOCIATION OF ART THERAPISTS:**

Ms. Mary How, President of the SC Association of Art Therapist, stated that the association was planning to submit a proposal to the legislature to amend Title 40 of the SC Code of Laws to provide for licensure of Clinical Art Therapists and regulation of the practice of Clinical Art Therapy by the Department of Labor, Licensing, and Regulation. She said once it was presented they would give the board an update.

**COMMITTEE TO RESEARCH SYSTEMS and SUPERVISION ISSUES:**

This committee will review and make recommendations regarding: the number of hours required for supervision; best practices for tracking supervision; frequency of signing supervision contracts; the number of supervisees a supervisor is allowed to have; the number of supervisors a supervisee is allowed to have; and etc.

Dr. Jordan motioned to include supervision issues in the presently-existing committee on regulation review. Dr. Carney seconded the motion.

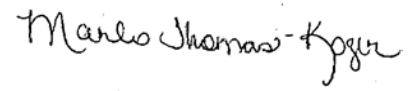
**RATIFICATION OF RECORD RETENTION POLICY:**

Mr. Carter motioned to accept the new record retention policy. Dr. Jordan seconded the motion and all were in favor. Members requested to send an e-blast or post on the website.

**ADJOURNMENT:**

There being no further business the meeting was adjourned at 4:29 PM on a motion from Mr. Carter and seconded by Mr. Bailey. The motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Marlo Thomas-Koger".

Marlo Thomas-Koger  
Administrator